

Child Abuse Report Log

(To be kept in the Principal's or Parish Office)

Date: _____ School/Parish: _____ Grade: _____

Student Name: _____ Date of Birth: _____

Parent/Guardian: _____ Home Phone: _____

Child's Address: _____

Teacher/person reporting the information: _____

Date of Alleged Abuse: _____

Alleged Incident: _____

(The above portion is filled out prior to call)

Abuse Hotline Contact Information:

Employee reporting suspected Abuse to: Principal/Pastor/Deacon/Other [_____]

Hotline Person Contact: _____ Email: _____

Agency Responding (Check one): Police Hotline: _____ Badge ID # _____

Responses from the contact person:

_____ Beginning an investigation

_____ Not enough information currently to begin an investigation.

_____ This is not considered to be abuse under the Oregon law.

_____ This information will be added to a report already made.

_____ Other - explain.

Date & Time of Call: _____ This report is filled out by: _____

Comments: _____

Attach a copy of your confirmation email to the Hotline person and their response receiving the email.